**PjwZ g~jab FY/Gjwm mxgv gÄyix/FYmxgv ewa©ZKiYmn bevqb cÖ¯Íve**

‡mvbvjx e¨vsK wjwg‡UW

..........................

|  |  |
| --- | --- |
| **Av‡e`b cÖwµqvKiY msµvšÍ Z\_¨vw`** | **ZvwiL** |
| MÖvn‡Ki Av‡e`b |  |
| kvLv KZ…©K wcI/AviIÕ‡Z cÖ¯Íve †cÖiY |  |
| K‡c©vt kvLv/wcI/AviI KZ…©K wRGg Awd‡m cÖ¯Íve †cÖiY |  |
| cÖavb Kvh©vjq KZ…©K cÖ¯Íve cÖvwß |  |
| ‡µwWU KwgwU‡Z Dc¯’vcb |  |
| ‡µwWU KwgwUi wm×všÍ cÖvwß |  |
| cwiPvjbv cl©‡` Dc¯’vcb |  |

**Av‡jvP¨ m~Px b¤^i t................... cwiPvjbv cl©` ¯§viK b¤^i t......................ZvwiL t.........................**

|  |  |
| --- | --- |
| **welq t** | ‡mvbvjx e¨vsK wjwg‡UW,....................kvLv, †Rjv.................... Gi FYMÖnxZv/ FYMÖnxZv cÖwZôvb .....................................................Gi AbyKz‡j .................... †gqv‡`  K)...............................UvKvi wmwm (nvB‡cvt) FY gÄyix/.................UvKv n‡Z .............UvKvq ewa©ZKiYmn bevqb gÄyix |  L)..................................UvKv wmwm (‡cøR) FY gÄyix/.................UvKv n‡Z..............UvKvq ewa©ZKiYmn bevqb gÄyix|  M)............................UvKv Gjwm/Gjwm mxgv gÄyix/ ...................UvKv n‡Z..............UvKvq ewa©ZKiYmn bevqb gÄyix |  N) ................................UvKvi wUAvi FY/FYmxgv gÄyix cÖ¯Íve| |

**1.00t FYMÖnxZv/FYMÖnxZv cÖwZôv‡bi cwiwPwZt**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 01. | FYMÖnxZv/FYMÖnxZv cÖwZôv‡bi bvg | | **t** |  |
| 02. | Ae¯’vb/wVKvbv | K) KviLvbv/e¨emv cÖwZôvb | **t** |  |
| L) Awdm(Web site, e-mail -mn, hw` \_v‡K) | **t** |  |
| 03. | e¨emv‡qi aiY/Drcvw`Z cY¨ | | **t** |  |
| 04. | eZ©gvb e¨emv/Drcv`b Ae¯’v | | **t** |  |
| 05. | AeKvVv‡gvMZ myweavw` | | | |
| K. hvZvqvZ | | **t** |  |
| L. we`y¨r | | **t** |  |
| M. M¨vm | | **t** |  |
| N. cvwb | | **t** |  |
| O. Ab¨vb¨ | | **t** |  |

**2.00t msMVb/cÖwZôv‡bi mvsMVwbK Ae¯’v I g‚jab KvVv‡gv t**

|  |  |  |
| --- | --- | --- |
| **01.** | **msMVb cÖK„wZ** |  |
| **02.** | **wbeÜ‡bi b¤^i I ZvwiL** |  |
| **03.** | **Aby‡gvw`Z g~jab** |  |
| **04.** | **cwi‡kvwaZ g~jab** |  |
| **05.** | **cÖwZ †kqv‡ii AwfwnZ g~j¨** |  |
| **06.** | **E-TIN** |  |
| **07.** | **MÖæc bvg (hw` \_v‡K)** |  |

**3.00t gvwjKvbv/e¨e¯’vcbv cwiwPwZt**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| µt  bt | ¯^Z¡vwaKvix/ cwiPvjK‡`i bvg, wVKvbv, eqm I Ab¨vb¨ Z\_¨ | c`ex | g‚j D‡`¨v³vi mv‡\_ m¤úK© | M„nxZ ‡kqv‡ii msL¨v, g‚j¨ (j¶ UvKvq) I nvi | wk¶vMZ †hvM¨Zv | AwfÁZv (mswkøó cÖwZôv‡bi bvgmn) |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 01 | bvg-  wcZvi bvg-  gvZvi bvg-  ¯^vgx/¯¿xi bvg-  ¯’vqx wVKvbv-  eZ©gvb wVKvbv-  Rb¥ ZvwiL-  RvZxq cwiPqcÎ bs (NID/Smart Card)  B-wUb bs-  cvm‡cvU© bs-  ‡Uwj‡dvb/‡gvevBj bs-  Email- |  |  |  |  |  |
| 02 |  |  |  |  |  |  |
|  | ‡gvU= |  |  |  |  |  |

Pjgvb cvZv t 02

cvZv t 02

4.00t **D‡`¨v³v/cwiPvjK †Kvb e¨vs‡Ki cwiPvjK n‡q \_vK‡j †m‡ÿ‡Î e¨vs‡Ki bvg I aviYK…Z †kqv‡ii cwigvY (cÖ‡hvR¨ †ÿ‡Î) t**

K) D‡`¨v³v/cwiPvj‡Ki bvg t

L) e¨vs‡Ki bvg t

M) †kqv‡ii msL¨v t

N) †kqv‡ii % t

**5.00 gvwjK/D‡`¨v³v/cwiPvjK‡`i mnvq-m¤ú` /Avw\_©K Ae¯’v m¤úwK©Z Z\_¨vw`t**

( j¶ UvKvq)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| µt bs | D‡`¨v³v / cwiPvjKM‡Yi bvg | ¯’vei m¤ú` | | A¯’vei m¤ú` | | me©‡gvU g~j¨ | ‡Kvb F‡Yi Rb¨ eÜKx \_vK‡j `vq‡`bvi weeiY |
| weeiY | g~j¨ | weeiY | g~j¨ |
| 1 | 2 | 3 | 4 | 5 | 6 | 7=(4+6) | 8 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

Drmt 10 we Abyhvqx MÖvnK/cwiPvjKM‡Yi †NvlYv Abyhvqx kvLvi cÖYxZ Iqv\_© wi‡cvU© Abyhvqx

**6.00t DËivwaKvixM‡Yi Z\_¨t**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| µt bs | D‡`¨v³v/cwiPvjK‡`i bvg | DËivwaKvixM‡Yi bvg | m¤úK© | eqm/Rb¥ ZvwiL | ‡ckv | wkÿvMZ †hvM¨Zv |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**7.00t gÄyixK…Z F‡Yi BwZe„Ë t**

( j¶ UvKvq)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| µt bs | gÄyixK…Z FY/ myweavw` | FY mxgv | gÄyix/bevq‡bi ZvwiL | ‡gqv` | Aby‡gv`bKvix KZ…©cÿ | Aby‡gvw`Z myweavw`i  mswÿß weeiY |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**8.00t `vq‡`bv msµvšÍ Z\_¨vejx t**

**8.01t** **D‡`¨v³v/cwiPvjK/cÖwZôv‡bi we`¨gvb `vq‡`bvi weeiY (.......................... ZvwiL wfwËK) t**

**K) cÖKí FYt**

( j¶ UvKvq)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| µtbt | F‡Yi cÖK…wZ | FY mxgv | ‡gqv` | Av`vq‡hvM¨ | Av`vq | IfviwWD | `vq w¯’wZ | ‡kªYxgvb |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**L) PjwZ gyjab FYt**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| µtbt | F‡Yi cÖK…wZ | FY mxgv | ‡gqv` | mv‡gkb  (------n‡Z ------Zvs ch©šÍ) | | gRy` c‡Y¨i AwMÖg g~j¨ | `vq w¯’wZ | ‡kªYxgvb |
| ‡WweU | ‡µwWU |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

**M) ˆe‡`wkK evwYR¨ msµvšÍ `vq-‡`bvt**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| µtbt | F‡Yi cÖK…wZ | FY mxgv | ‡gqv` | wej msL¨v | | IfviwWD | me©cÖ\_g `vq m„wói ZvwiL | e‡Kqv w¯’wZ | ‡kªYxgvb |
| wbqwgZ | AwbqwgZ |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |  | 9 |
|  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |

Pjgvb cvZv t 03

cvZv t 03

**N) e¨vsK M¨vivw›U msµvšÍ `vq-‡`bvt**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| µ: bs | myweav‡fvMx cÖwZôv‡bi bvg | M¨vivw›U Bm~¨i ZvwiL | †gqv` | M¨vivw›Ui cwigvY | gvwR©b | |
| nvi | cwigvY |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

**me©‡gvU `vq t (K+L+M+N) (dv‡ÛW-------+ bb dv‡ÛW----------)**

**O) wWgvÛ/‡dvm©W †jv‡bi wecix‡Z gRy` c‡Y¨i Z\_¨vw`t**

**8.02t D‡`¨v³v/cwiPvjK/cÖwZôv‡bi mn‡hvMx ev ¯^v\_© mswkøó cÖwZôv‡bi `vq‡`bvi Z\_¨ (..............ZvwiL wfwËK) t**

( j¶ UvKvq)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| D‡`¨v³v/cwiPvjK/cÖwZôv‡bi mn‡hvMx ev ¯^v\_© mswkøó cÖwZôv‡bi bvg | A\_©vqbKvix cÖwZôv‡bi bvg | F‡Yi cÖK…wZ | gÄyixK…Z FYmxgv | †gqv` | IfviwWD | `vq w¯’wZ | ‡kªYxgvb |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

**8.03 t wmAvBwe (CIB) wi‡cvU© t**

(K) ------ZvwiL wfwËK evsjv‡`k e¨vsK wmAvBwe n‡Z cÖvß wi‡cvU© Abyhvqx Av‡jvP¨ cÖwZôvbmn D‡`¨v³v ev Zuv‡`i ¯^v\_© mswkøó cÖwZôv‡bi `vq‡`bv wb¤œiƒc t

(jÿ UvKvq)

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| µt bs | cÖwZôv‡bi bvg | wi‡cvU©K…Z Avw\_©K cÖwZôv‡bi msL¨v | ‡gvU | | | | IfviwWD `vq | | | ‡kÖYxgvb | | | |
| dv‡ÛW | | bb-dv‡ÛW | `vqw¯’wZ | dv‡ÛW | bb-dv‡ÛW | ‡gvU | GmGgG | GmGm | wWGd | weGj |
|  |  | |
| 1 | 2 | 3 | 4 | 5 | | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|  |  |  |  |  | |  |  |  |  |  |  |  |  |
|  |  |  |  |  | |  |  |  |  |  |  |  |  |

**09.00t D‡`¨v³v/FYMÖnxZvi eZ©gvb Av‡e`b t**

* **(Av‡e`‡bi Kwc ¯§vi‡Ki ÔÔKÕÕ cwiwk‡ó msjMœxK…Z)|**

10.00t  **eÜKxK…Z/eÜKxZe¨ m¤cwËi g~j¨vqY** **msµvšÍ Z\_¨vejx t**

**10.01t eÜKxK…Z/eÜKxZe¨ m¤cwËi Zdwmj** (weeiYx 444 †gvZv‡eK)**t**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ‡Rjv-/\_vbv-/‡gŠRv- | LwZqvb bs- | `vM bs- | Rwgi cwigvY | ‡PŠnwÏ |
|  |  |  |  |  |

**10.02 t Z…Zxqcÿ Rvwgb`vZvi cwiwPwZ (cÖ‡hvR¨ †ÿ‡Î) t**

|  |  |  |
| --- | --- | --- |
| µt bt | Rvwgb`vZv‡`i bvg, wVKvbv, eqm I Ab¨vb¨ Z\_¨ | FYMÖnxZvi mv‡\_ m¤úK© |
| 1 | 2 | 3 |
| 01 | bvg-  wcZvi bvg-  gvZvi bvg-  ¯^vgx/¯¿xi bvg-  ¯’vqx wVKvbv-  eZ©gvb wVKvbv-  Rb¥ ZvwiL-  RvZxq cwiPqcÎ bs (NID/Smart Card)  ‡Uwj‡dvb/‡gvevBj bs- |  |
| 02 |  |  |
|  | ‡gvU= |  |

Pjgvb cvZv t 04

cvZv t 04

10.03 t**eÜKxZe¨ m¤úwËi ‡PBb Ae WKz‡g›Um& Gi mwVKZv Ges gvwj‡Ki `Lj I wbqš¿Y *msµvšÍ* Z\_¨vw` t**

(kvLv I wbqš¿bKvix KZ…©c‡ÿi my¯úó gZvgZ \_vK‡Z n‡e)

**10.04 teÜKxZe¨ m¤úwË b`xfv½b cÖeY,miKvix /Awc©Z/Lvm/ebwefvM m¤úwË (cÖ‡hvR¨ †¶‡Î) m¤úwK©Z Z\_¨vw` t**

(kvLv I wbqš¿bKvix KZ…©c‡ÿi my¯úó gZvgZ \_vK‡Z n‡e)

**10.05 t eÜKxZe¨ Rwgi wel‡q AvBbRxexi gZvgZ (AvBbRxexi bvgmn) t**

**10.06 t e¨vsK Kg©KZ©v/cÖ‡KŠkjx KZ…©K g~j¨vqbt**

kvLvi--------- Kg©KZ©v Rbve------------- Ges/A\_ev cÖ‡KŠkjx Rbve ----------------KZ…©K ---/---/---- Zvwi‡L `vwLjK…Z cÖwZ‡e`b Abyhvqx eÜKxK…Z/eÜKxZe¨ m¤cwËi g~j¨vqb wbgœiƒc (weeiYx 444 †gvZv‡eK) t

(jÿ UvKvq)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| µg bs | weeiY/m¤úwËi Zdwmj | FY gÄyixKvjxb g~j¨  (--- mv‡j) | eZ©gvb | | gšÍe¨ |
| evRvig~j¨ | ZvrÿwYK weµqg~j¨ |
| K. | cÖ\_wgK RvgvbZ |  |  |  |  |
| 01. | cÖKí f~wgt ‡Rjv--- , \_vbv--, †gŠRv----, LwZqvb bs----, `vM bs-----, Rwgi cwigvY-------kZvsk |  |  |  |  |
| 02. | `vjvb/c~iKg© |  |  |  |  |
| 03 | hš¿cvwZ |  |  |  |  |
|  | Dc‡gvU= |  |  |  |  |
| L) | mnvqK RvgvbZ |  |  |  |  |
| 01. | f~wgt ‡Rjv--- , \_vbv--, †gŠRv----, LwZqvb bs----, `vM bs-----, Rwgi cwigvY-------kZvsk |  |  |  |  |
| 02. | `vjvb/c~iKg© |  |  |  |  |
| 03 | hš¿cvwZ |  |  |  |  |
|  | Dc‡gvU= |  |  |  |  |
|  | me©‡gvU=(K+L) |  |  |  |  |

**10.07 t e¨vsK g‡bvbxZ mv‡f©qvi KZ…©K g~j¨vqbt**

e¨vsK g‡bvbxZ mv‡f©qvi ‡gmvm©------------------KZ…©K ---/---/---- Zvwi‡L `vwLjK…Z cÖwZ‡e`b Abyhvqx eÜKxK…Z/eÜKxZe¨ m¤cwËi g~j¨vqb wbgœiƒc t

(jÿ UvKvq)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| µg bs | weeiY/m¤úwËi Zdwmj | eZ©gvb | | gšÍe¨ |
| evRvig~j¨ | ZvrÿwYK weµqg~j¨ |
| K. | cÖv\_wgK RvgvbZ |  |  |  |
| 01. | cÖKí f~wgt ‡Rjv--- , \_vbv--, †gŠRv----, LwZqvb bs----, `vM bs-----, Rwgi cwigvY-------kZvsk |  |  |  |
| 02. | `vjvb/c~iKg© |  |  |  |
| 03 | hš¿cvwZ |  |  |  |
|  | Dc‡gvU= |  |  |  |
| L) | mnvqK RvgvbZ |  |  |  |
| 01. | f~wgt ‡Rjv--- , \_vbv--, †gŠRv----, LwZqvb bs----, `vM bs-----, Rwgi cwigvY-------kZvsk |  |  |  |
| 02. | `vjvb/c~iKg© |  |  |  |
| 03 | hš¿cvwZ |  |  |  |
|  | Dc‡gvU= |  |  |  |
|  | me©‡gvU=(K+L) |  |  |  |

Pjgvb cvZv t 05

cvZv t 05

**10.08 t miKvix †gŠRv wfwËK g~j¨vqbt**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| µ bs | weeiY/m¤úwËi Zdwmj | ‡gvU Rwgi cwigvY | cÖwZ kZvs‡ki g~j¨ | ‡gvU g~j¨ ( j¶ UvKvq) |
| K) | cÖ\_wgK RvgvbZ |  |  |  |
| 01. | cÖKí f~wgt ‡Rjv--- , \_vbv--, †gŠRv---- |  |  |  |
| L) | mnvqK RvgvbZ |  |  |  |
| 01. | f~wgt ‡Rjv--- , \_vbv--, †gŠRv---- |  |  |  |
|  | me©‡gvU |  |  |  |

**10.09 t `vq-RvgvbZ Ae¯’v t**

(jÿ UvKvq)

|  |  |
| --- | --- |
| **‡gvU RvgvbZ (e¨vsK KZ…©K g~j¨vq‡Yi ZvrÿwbK g~j¨ we‡ePbvq)** |  |
| **‡gvU `vq** |  |
| **bxU cwRkb** |  |

**11.00: mswkøó cÖ‡KŠkjx KZ…©K cÖYxZ cÖwZ‡e`b Abyhvqx cÖK‡íi wewb‡qvM/ev¯Íevqb Ae¯’v (cÖ‡hvR¨ †ÿ‡Î)t**

* **(cÖwZ‡e`‡bi Kwc ¯§vi‡Ki ÔÔLÕÕ cwiwk‡ó msjMœxK…Z)|**

**12.00: cÖK‡íi PjwZ g~ja‡bi cÖ‡qvRbxqZv cÖv°jb t**

cÖ‡KŠkjx KZ…©K cÖYxZ KvwiMwi cÖwZ‡e`‡bi Dci wfwË K‡i evsjv‡`k e¨vs‡Ki †µwWU bg©m †gvZv‡eK Av‡jvP¨ cÖK‡íi/cÖwZôv‡bi 100% Drcv`b ÿgZvq ‰`wbK ........( ) wkd&U wfwË‡Z cÖwZ wkd&U ..........( ) N›Uv wnmv‡e eQ‡i 300 Kvh©w`e‡m cÖK‡íi/cÖwZôv‡bi cÖ‡qvRbxq PjwZ g~ja‡bi cwigvY wbgœiƒc t

(j¶ UvKvq)

|  |  |  |  |
| --- | --- | --- | --- |
| **µt bt** | **weeiY** | **mgqKvj (**Tied up/Period) | **UvKv** |
| 01 | Avg`vbxK…Z/Avg`vbxZe¨ KuvPvgvj/cY¨ |  |  |
| 02 | ¯’vbxq KuvPvgvj/cY¨ |  |  |
| 03 | cÖwµqvaxb cY¨ |  |  |
| 04 | ‰Zix cY¨ |  |  |
| 05 | gRy` cY¨ |  |  |
| 06 | wiwm‡fejm& |  |  |
| 07 | bM` | jvgmvg |  |
| 08 | me©‡gvU |  |  |

......t...... FY-BK¨yBwU Abycv‡Z

(1) e¨vsK F‡Yi cwigvY ........... ...... ...... UvKv|

(2) BKzBwUi cwigvY ........... ...... ...... UvKv|

(3) ‡gvU PjwZ g~jab ........... ...... ...... UvKv|

**12.01t PjwZ g~jab cÖv°j‡bi wfwËt**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| µt bs | weeiY | cwigvY  (100% ÿgZvq) | cwigvY  (-----% ÿgZvq) | `i (UvKvq) | cwigvY  (jÿ UvKvq) |
| K. | **KuvPvgvj ( % Avg`vbxZe¨)** |  |  |  |  |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
|  | Dc-‡gvU = |  |  |  |  |
| L. | **KuvPvgvj % ¯’vbxqfv‡e)** |  |  |  |  |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
|  | Dc-‡gvU = |  |  |  |  |
| M. | **Dc‡hvM t** |  |  |  |  |
| 1. | we`y¨r |  |  |  |  |
| 2. | wW‡Rj |  |  |  |  |
| 3. | M¨vm |  |  |  |  |
|  | Dc-‡gvU = |  |  |  |  |
| O. | **Rbkw³ t** |  |  |  |  |
|  | me©‡gvU = |  |  |  |  |

Pjgvb cvZv t 06

cvZv t 06

**13.00t F‡Yi RvgvbZ Kfv‡iR (Kzkb) msµvšÍ Z\_¨vw` t**

(jÿ UvKvq)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| F‡Yi cÖK…wZ | we`¨gvb FYmxgv | cÖ¯ÍvweZ FYmxgv | ‡gvU FYmxgv | cÖ‡qvRbxq Rvgvb‡Zi | | msiwÿZ/msM„nxZe¨ RvgvbZ | DØ„Ë/NvUwZ |
| AbycvZ | cwigvY |
| cÖKí FY |  |  |  | 1 t 1 |  |  |  |
| PjwZ g~jab FY |  |  |  | 1 t 1.50 |  |  |  |
| Gjwm mxgv (bb-dv‡ÛW) |  |  |  | 1 t 1 |  |  |  |
| dv‡ÛW `vq |  |  |  | 1 t 1.50 |  |  |  |
| ‡gvU |  |  |  |  |  |  |  |

**14.00: e¨emv msµvšÍ Z\_¨vw` t**

**14.01t FYMÖnxZv/FYMÖnxZv cÖwZôv‡bi weMZ 03(wZb) erm‡ii Avw\_©K Ae¯’v t**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| µt bs | weeiY | --------- mvj | --------- mvj | --------- mvj |
| 01. | weµq/UvY©Ifvi |  |  |  |
| 02. | ‡gvU gybvdv |  |  |  |
| 03. | bxU gybvdv |  |  |  |
| 04. | ‡gvU m¤ú` |  |  |  |
| 05. | ‡gvU `vq |  |  |  |
| 06. | ‡bU Iqv\_© |  |  |  |

**14.02t FYMÖnxZv/FYMÖnxZv cÖwZôv‡bi weMZ 03(wZb) erm‡i e¨vs‡Ki gva¨‡g e¨emvwqK cvidi‡gÝ t**

( j¶ UvKvq)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| µt bs | weeiY | --------- mvj | --------- mvj | --------- mvj |
| 01. | Avg`vwbi cwigvY |  |  |  |
| 02. | ißvwbi cwigvY |  |  |  |
| 03. | my` eve` Avq |  |  |  |
| 04. | Kwgkb eve` Avq |  |  |  |
| 05. | Ab¨vb¨ Avq |  |  |  |

**14.03t K¨vk †d¬v weeiYx (wbixwÿZ Avw\_©K weeiYx I cÖv°wjZ cieZ©x 4 eQi)t**

( j¶ UvKvq)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| weeiY | --- ZvwiL wfwËK wbixwÿZ Avw\_©K weeiYx †gvZv‡eK | cÖv°wjZ cieZ©x 4 eQi | | | |
| 1g eQi | 2q eQi | 3q eQi | 4\_© eQi |
| K| bM` cÖev‡ni Drm |  |  |  |  |  |
| bxU gybvdv |  |  |  |  |  |
| + AePq, ivBU Ad |  |  |  |  |  |
| †gvU bM` cÖev‡ni cwigvY |  |  |  |  |  |
| L| Avw\_©K e¨q/`vq wfwËK bM` e¨envi |  |  |  |  |  |
| cÖKí F‡Yi wKw¯Í (†gvU evwl©K) |  |  |  |  |  |
| wbg©vYKvjxb my‡`i wKw¯Í |  |  |  |  |  |
| PjwZ g~jab F‡Yi my` |  |  |  |  |  |
| Ab¨vb¨ |  |  |  |  |  |
| †gvU bM` e¨env‡ii cwigvb |  |  |  |  |  |
| M| wbU bM` cÖevn (K-L) |  |  |  |  |  |

**15.00: cÖvmw½K Ab¨vb¨ Z\_¨vw` t**

15.01: kvLvq wnmve cwiPvjbv m¤úwK©Z Z\_¨vejx t

|  |  |  |  |
| --- | --- | --- | --- |
| kvLvq wnmve †Lvjvi ZvwiL | wW‡cvwRU wnmv‡ei aiY | wnmve b¤^i | cÖviw¤¢K Rgvi cwigvY |
| 1 | 2 | 3 | 4 |
|  |  |  |  |
|  |  |  |  |

Pjgvb cvZv t 07

cvZv t 07

**15.02 t FY-SzuwK we‡kølY Abyhvqx cÖvß gvb (Credit Risk Grading) t**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| µt bs | SzuwKi aiY | c~Y© †¯‹vi | cÖvß ‡¯‹vi | gšÍe¨ |
| 01. | Avw\_©K SzuwK (Financial Risk) | 50 |  | \* cÖvß †¯‹vi wewb‡qvM‡hvM¨ A\_ev wewb‡qvM‡hvM¨ bq Gwel‡q gZvgZ| |
| 02. | e¨emvq msµvšÍ SzuwK (Business Risk) | 18 |  |
| 03. | e¨e¯’vcbv msµvšÍ SzuwK (Management Risk) | 12 |  |
| 04. | wbivcËv msµvšÍ SzuwK (Security Risk) | 10 |  |
| 05. | e¨emvq m¤úK© msµvšÍ SzuwK (Relationship Risk) | 10 |  |
|  | ‡gvU | 100 |  |

**15.03 t †µwWU †iwUs (Credit Rating ) :**

-------- †µwWU †iwUs wjwg‡UW KZ„©K ---/----/----- Zvwi‡L †Kv¤cvbxi †µwWU †iwUs m¤cv`b Kiv n‡q‡Q, hv wbgœiƒc t

|  |  |  |  |
| --- | --- | --- | --- |
| Date of Rating Declaration | : | ………………………… | Definition /Explanation |
| Entity Rating | : | Long Term : |  |
| : | Short Term : |  |
| Valid Till | : | For long Term ----/----/--- |  |
| : | For short Term ----/----/--- |  |

**15.04: cÖ¯ÍvweZ/ gÄyixZe¨ FYmn MÖvnK/cÖwZôv‡bi AbyK~‡j cÖ`Ë F‡Yi cwigvY `vov‡et**

|  |  |  |  |
| --- | --- | --- | --- |
|  | **dv‡ÛW** | **bb- dv‡ÛW** | **‡gvU** |
| we`¨gvb |  |  |  |
| cÖ¯ÍvweZ/ gÄyixZe¨ |  |  |  |
| me©†gvU : |  |  |  |

**15.05: wbix¶v AvcwË I me©‡kl cwicvjb m¤úwK©Z Z\_¨vw` (cÖ‡hvR¨ †¶‡Î)t**

|  |  |  |  |
| --- | --- | --- | --- |
| 01. | AvcwËi aiY/ cÖK…wZ | t |  |
| 02. | cwicvjb | t |  |

**15.06:**  **wbqgbxwZi †Kvb e¨Z¨q \_vK‡j Zvi KviY/weeiY t**

|  |  |
| --- | --- |
| 01. |  |
| 02. |  |

**15.07t †m±i wfwËK GbfvBib‡g›Uvj wWD wWwR‡jÝ †PKwjó Abyhvqx cwi‡ekMZ Su~wKi gvb wbiƒcb t**

‡gmvm©---------- wjwg‡UW bvgK GKwU -------- cÖ¯‘ZKvix wkí BDwbU ¯’vc‡bi j‡ÿ¨ Environmental Risk Rating (EvnRR) wb¤œiƒc t

**1.General Environmental Due-Diligence Checklist :**

|  |  |
| --- | --- |
| Possible sources of environmental risk | Yes/No/NA\* |
| 1. **Environmental clearances**:  *\* In the proposal for financing, have all the applicable compliances to environmental laws, i.e. site clearance certificate and environmental clearance certificate, been obtained from the Department of Environment (DOE) ?* |  |
| \* Have these clearances been obtained after submitting the appropriate documents for the different pollution category of industries (Green, Orange-A, Orange-B and Red) ? |  |
| 2. **Land location/ site** : *Is the land location/site free from vulnerability from an environmental perspective ? Vulnerability can arise due to the issues such as the location being on the river bank (floods) and on national parks/forests (non-complance) ?* |  |
| 3. **Climate change:** *Is the proposal for financing protected against climate change related impacts such as cyclones, storm surges, floods and droughts if relevant ?* |  |
| **Borrower’s environmental Management Systems.** |  |
| 4. **Commitment :** Is the potential borrower’s top management committed to environmental management ? |  |
| 5. **Manpower :** Has the potential borrower planned for manpower resources to address environmental issues ? |  |
| 6. **Skills :** If so, is the manpower skilled to address environmental issues ? |  |
| 7. **Labour/social issues :** *Does the management adopt good practices vis-a-vis occupational health & safety and associated issues such as child labour, forced labour, wage compensation, discrimination and working hours ?* |  |

Pjgvb cvZv t 08

cvZv t 08

1. **Sector Environmental Due-Diligence Checklist :**

|  |  |
| --- | --- |
| Particulars | Yes/No/NA |
| 1. Hazardous Chemicals: Does the business activity include appropriate hazardous chemicals management methods in pretreatment, dyeing and other processes? |  |
| 2. Wastewater / ETP: Does the proposed business activity have an ETP? |  |
| If business activity uses specific dyes (e.g. chrome dyes, sulphur dyes or phenolic compounds) in dyeing process, is there a method to check the limits of particular compounds in the effluent discharged? |  |
| Has the ETP design ensured that there is no bypass arrangement? |  |
| 3. Solid Wastes: Is the management of solid wastes properly planned and methods of disposal identified? The wastes include trials, trimmings, cuttings of fabrics, spent dyes, pigments, and printing pastes; and ETP sludge containing mainly fibres and grease. |  |
| 4. Air emissions: Are air pollution control devices planned in the finishing processes such as coating and dyeing to manage air emissions that may contain toxic compounds? |  |
| 5. Fire and explosions: Have proper design provisions been made to prevent fire and explosion hazards that may arise from operations? |  |
| 6. Monitoring: Is environmental monitoring, particularly effluent characteristics, proposed on a periodic basis? |  |
| 7. Export requirements: If it is an export-oriented business or part of the supply chain, have all the buyer environmental requirements been met ? |  |

Determining overall EnvRR:

The italicized questions are the more important/critical ones.

The EnvRR is determined as follows :

|  |  |  |
| --- | --- | --- |
| Criteria | EnvRR | Result / Observed |
| If answers to any one of the italicized questions is “No” | “High” |  |
| If answers to all italicized questions is “yes” but 50% or more of the non italicized questions is “No” | “High” |  |
| If answers to all italicized questions is “yes” and if answers to more that 25% and less than 50% of the remaining questions is “No” | “Moderate” |  |
| If Answere to all italicized questions is “yes” and if answers to less than 25% of the remaining questions in “No” | “Low” |  |

**15.08 t kw³-`ye©jZv-my‡hvM-ûgwKi we‡kølY (SWOT Analysis) t**

|  |  |  |
| --- | --- | --- |
| weeiY |  | we‡kølY/gšÍe¨ |
| kw³ (Strength) | t | 01. |
| `ze©jZv (Weakness) | t | 01. |
| my‡hvM (Opportunity) | t | 01. |
| ûgwK (Threat) | t | 01. |

**16.00:**  **mswkøó kvLvi gZvgZ I mycvwikt**

**17.00: wcÖwÝcvj/wiwRIbvj Awd‡mi gZvgZ I mycvwikt**

**18.00: wRGg Awd‡mi gZvgZ I mycvwikt**

**19.00 : FYmxgv gÄyix/ewa©ZKiYmn bevq‡bi †hŠw³KZv t**

**20.00: cÖZ¨qb t**

|  |  |
| --- | --- |
| 01. | GB g‡g© cÖZ¨qb Kiv hv‡”Q †h, Av‡jvP¨ cÖ¯Íve cÖYq‡b G e¨vs‡Ki bxwZgvjv Ges evsjv‡`k e¨vsK cÖ`Ë MvBW jvBb h\_vh\_fv‡e AbymiY Kiv n‡q‡Q| |
| 02. | Av‡jvP¨ FY cÖ¯Íve cÖYq‡b e¨vs‡Ki FY msµvšÍ wewa-weavb, cÖæ‡WwÝqvj MvBWjvBbm& I †µwWU cwjwm h\_vh\_fv‡e AbymiY Kiv n‡q‡Q g‡g© e¨vs‡Ki B›Uvibvj K‡›Uªvj GÛ Kgcøv‡qÝ cÖavb/ Pxd B›Uvibvj AwWUi KZ©…K cÖZ¨qb Kiv n‡q‡Q (10.00 †KvwU UvKvi D‡×© FY gÄzix cÖ¯Ív‡ei †¶‡Î cÖ‡hvR¨)| |

Pjgvb cvZv t 09

cvZv t 09

**21.00 t PjwZ g~jab FY gÄyix msµvšÍ Avek¨Kxq Z\_¨vejxt**

|  |  |  |  |
| --- | --- | --- | --- |
| 01. | MÖæc bvg (hw` \_v‡K) | t |  |
| 02. | wmAviwR †¯‹vi | t | -----------, MÖnY‡hvM¨| |
| 03. | ‡µwWU †iwUs | t | Long Term ----------, Short Term --------, Validity Date: |
| 04. | wmAvBwe wi‡cvU© (ZvwiL Ges ÷¨vUvm) | t | ZvwiL-------, ÷¨vUvm-wbqwgZ/÷¨vÛvW© |
| 05. | mgqKvj (†gqv‡`vËx‡Y©i ZvwiLmn) | t | 1g weZi‡Yi ZvwiL n‡Z ------ eQi| |
| 06. | my‡`i nvi | t | --------% |
| 07. | gvwR©b | t | ---------% |
| 08. | Kwgkb mvBU/‡WdvW© (Gjwmi †ÿ‡Î) | t | --------- |
| 09. | ‡dvm©W †jvb msµvšÍ cÖ¯Ív‡e wb‡¤œv³ AwZwi³ Z\_¨ | t |  |
|  | K) †dvm©W †jvb m„wói ZvwiL | t | --------- |
|  | L) ‡dvm©W †jvb m„wói KviY | t | --------- |
| 10. | ‡h †Kvb e¨vs‡Ki cwiPvj‡Ki bv‡g G FY ev wewb‡qvM gÄyix cÖ`vb Kiv n‡q \_vK‡j †mB cwiPvj‡Ki bvg Ges aviYK…Z †kqv‡ii cwigvb (%) | t | --------- |
| 11. | dv‡ÛW FYmxgv t (GKK/MÖæcf~³ cÖwZôv‡bi mn‡hvMx cÖwZôvbmn we`¨gvb + cÖ¯ÍvweZ †gvU FYmxgv) | t | -------jÿ UvKv (we`¨gvb ------ FY)  -------jÿ UvKv (cÖ¯ÍvweZ------FYmxgv)  -------jÿ UvKv (‡gvU cwigvY) |
| 12. | bb-dv‡ÛW FYmxgv t (GKK/MÖæcf~³ cÖwZôv‡bi mn‡hvMx cÖwZôvbmn we`¨gvb + cÖ¯ÍvweZ †gvU FYmxgv) | t | -------jÿ UvKv (we`¨gvb ------ FY)  -------jÿ UvKv (cÖ¯ÍvweZ------FYmxgv)  -------jÿ UvKv (‡gvU cwigvY) |

**22.00: ‡µwWU KwgwUi gZvgZ I mycvwik t**

**23.00: cwiPvjbv cl©` mgx‡c wefvMxq/kvLvi gZvgZ I mycvwikt**

ewY©Z mvwe©K Ae¯’vq D‡`¨v³v/FYMÖnxZvi Av‡e`b, mswkøó kvLv, wcÖwÝcvj/wiwRIbvj Awdm Ges wRGg Awd†mi mycvwi‡ki †cÖw¶‡Z ‡mvbvjx e¨vsK wjwg‡UW,....................kvLv, †Rjv.................... Gi FYMÖnxZv/ FYMÖnxZv cÖwZôvb ..................................Gi AbyKz‡j .................. †gqv‡`

K).................................UvKvi wmwm (nvB‡cvt) FY gÄyix/ ...................UvKv n‡Z...............UvKvq ewa©ZKiYmn bevqb gÄyix

L)..................................UvKvi wmwm (‡cøR) FY gÄyix/ ...................UvKv n‡Z...............UvKvq ewa©ZKiYmn bevqb gÄyix

M).........................UvKv Gjwm/Gjwm mxgv gÄyix/ ...................UvKv n‡Z................UvKvq ewa©ZKiYmn bevqb gÄyix

N) ........................... UvKvi wUAvi FY/FY mxgv gÄyix

cÖ¯Íve e¨vs‡Ki we`¨gvb I cÖPwjZ kZ©vejxmn wb‡gœv³ kZ©vw`‡Z Aby‡gv`‡bi Rb¨ cwiPvjbv cl©` mgx‡c mycvwik Kiv n‡jv|

(i))  **kZ©vejxt**

|  |  |  |  |
| --- | --- | --- | --- |
| 01. | FYmxgv | t | ................... (...................) UvKv gvÎ| |
| 02. | FYmxgvi wefvRb | t |  |
|  | (K) we`¨gvb | t | ................... (...................) UvKv gvÎ| |
|  | (L) ewa©ZKiY | t | ................... (...................) UvKv gvÎ| |
| 03. | F‡Yi RvgvbZ | t |  |
|  | 1. cÖv\_wgK RvgvbZ | t | ................... |
|  | 1. mnvqK RvgvbZ (cÖ‡hvR¨ †ÿ‡Î) | t | ................... |
| 04. | `wjjvw` | t |  |
| 05. | F‡Yi †gqv`Kvj | t |  |
| 06. | my‡`i nvi | t |  |

Pjgvb cvZv t 10

cvZv t 10

(ii)) **we‡kl kZ©vejxt**

|  |  |
| --- | --- |
| 01. |  |
| 02. |  |
| 03. |  |

(iii)) **Ab¨vb¨ kZ©vejxt**

|  |  |
| --- | --- |
| 01. |  |
| 02. |  |
| 03. |  |
| 04. |  |
| 05. |  |

**24.00: e¨e¯’vcbv KZ©…c‡¶i gZvgZ I mycvwik t**

D‡`¨v³v/FYMÖnxZvi Av‡e`b, mswkøó kvLv, wcÖwÝcvj/wiwRIbvj Awdm/wRGg Awdm/cÖavb Kvh©vj‡qi......... wefv‡Mi mycvwi‡ki †cÖw¶‡Z................. kvLvi FYMÖnxZv/FYMÖnxZv cÖwZôvb................. Gi AbyK~‡j.......................... gvwR©‡b.................. UvKvi FY mxgv .............. †gqv‡` gÄyix/ewa©Z KiYmn bevqb gÄyixi cÖ¯Íve e¨vs‡Ki we`¨gvb cÖPwjZ kZ©vejxmn ¯§vi‡Ki **Ô23.00Õ** b¤^i µwg‡K ewY©Z kZ©vw`‡Z Aby‡gv`‡bi Rb¨ cwiPvjbv cl©` mgx‡c mycvwik Kiv n‡jv|

**25.00: Aby‡gvw`Z n‡j cwiPvjbv cl©` wb‡gœv³ wm×všÍ MÖnY Ki‡Z cv‡ib t**

**wm×všÍ t** **ÔÔ**cÖavb Kvh©vj‡qi.....................wefv‡Mi/¯’vbxq Kvh©vjq/..................K‡c©v‡iU kvLvÕi ............Zvwi‡Li.............msL¨K ¯§vi‡Ki Dc¯’vcbv ch©v‡jvPbv c~e©K e¨vsK e¨e¯’vcbv KZ…©c‡¶i mycvwi‡ki †cÖw¶‡Z ‡mvbvjx e¨vsK wjwg‡UW, .....................kvLv, †Rjv............... Gi FYMÖnxZv/FYMÖnxZv cÖwZôvb......................Gi AbyKz‡j .....................†gqv‡`

K)...................................UvKvi wmwm(nvB‡cvt) FY gÄyix/ ........................UvKv n‡Z...............UvKvq ewa©ZKiYmn bevqb gÄyix

L)....................................UvKvi wmwm (‡cøR) FY gÄyix/ ........................UvKv n‡Z...............UvKvq ewa©ZKiYmn bevqb gÄyix

M)................................UvKv Gjwm/Gjwm mxgv gÄyix/ ........................UvKv n‡Z................UvKvq ewa©ZKiYmn bevqb gÄyix

N) .....................................UvKvi wUAvi FY/FY mxgv gÄyix

cÖ¯Íve e¨vs‡Ki we`¨gvb I cÖPwjZ kZ©vejxmn ¯§vi‡Ki **Ô23.00Õ** b¤^i µwg‡K ewY©Z kZ©vw`‡Z Aby‡gv`b Kiv n‡jv|**ÕÕ**

|  |  |  |
| --- | --- | --- |
| (......................................) | (.........................................) | **(....................................)** |
| Gwm÷¨v›U †Rbv‡ij g¨v‡bRvi | ‡WcywU †Rbv‡ij g¨v‡bRvi | ‡Rbv‡ij g¨v‡bRvi |

|  |  |  |
| --- | --- | --- |
| (......................................) | | (.........................................) |
| ‡WcywU g¨v‡bwRs wW‡i±i | | wmBI GÛ g¨v‡bwRs wW‡i±i |
| ‡mvbvjx e¨vsK wjwg‡UW  ...................  ZvwiL t |  | |